



UNIVERSITY OF
KWAZULU-NATAL™

INYUVESI
YAKWAZULU-NATALI

STUDENT FEES

- G U I D E -

2019



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IMPORTANT TERMS AND CONDITIONS

1. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
2. All fees are payable in full, irrespective of whether the academic program is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion of a student resulting from any disciplinary measures.
3. Although the information in this Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
4. Only Bank Guaranteed Cheques will be accepted by the University.
5. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration deposit for the current year, will not be permitted to register until the total outstanding amount and/or the registration deposit has been paid in full.
6. Students who are indebted in any manner whatsoever to the University, will have their examination results together with their degree or diploma certificate and/or academic record withheld.
7. Students, parents, guardians and/or sureties in breach of these terms and conditions shall be liable to pay all legal costs incurred by the University as a result thereof, based on the prevailing attorney and client rate, in consequence of which their details may be forwarded to credit-rating bureaus.
8. Electronic fee statements will be emailed to the student's university email address periodically. By virtue of the student registering, the student, parent, guardian or surety accepts responsibility for payment of all fees by the due dates, irrespective of whether an account has been rendered or not. It is the responsibility of the student to inform the University of his/her correct residential/ postal address or changes thereto and to make enquiries regarding the fee account timeously.
9. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type. Request forms may be collected from the Fees Office on all campuses. Bank and other charges arising from incorrect details provided will be billed into the student's account.

10. The University will only refund surplus monies on request. Such refunds will be made electronically into the student's/parent's or sponsor's bank account and no cash or cheque refund will be considered. The maximum limit per refund is R75 000.00.
11. All students that are requesting refund of excess fees are required to complete a refund form and submit this to the Fees Office on their Campus. All refund requests should be accompanied by:
 - a copy of a student card;
 - proof of payment of the funds being claimed;
 - a letter of authorization from the entity that made the payment(s); and
 - a copy of the student's official South African identity document or valid passport.

Refund forms may be collect from the Fees Office on all Campuses. Bank and other charges arising from incorrect details provided will be billed into the student's account.

12. Interest is calculated in terms of the provisions of the National Credit Act No. 34 of 2005 and will be charged as follows:
 - From 1 May 2019 on 60% of the total fees outstanding or full fees if registered for one semester only; and
 - From 1 September 2019 on all amounts outstanding;
 - From 1 January 2019 on all accounts still outstanding for previous years.
13. A non-refundable acceptance deposit of R250 is required from first-time entrants at this University to secure a place offered for the 2019 academic year and is payable on submission of the firm acceptance of offer form.
14. The registration deposit as approved by council is a compulsory minimum fee that is payable by all students other than NSFAS recipients and the "missing middle" as defined by the Minister of Higher Education, on or before registration. The following deposits have been approved for the 2019 registration;
 - Tuition: R3750 Residence: R2750
15. Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence and the cancellation of modules.

STUDENT FINANCIAL SERVICES CONTACT INFORMATION

POSTAL ADDRESS:

University of KwaZulu Natal
Private Bag X54001
Durban
4000

EMAIL:

edgewoodfees@ukzn.ac.za,
medschfees@ukzn.ac.za,
westvillefees@ukzn.ac.za,
howardfees@ukzn.ac.za,
pmbfees@ukzn.ac.za

FAX:

Westville	031 260 7641
Edgewood	031 260 3482
Howard College	031 260 3099
Medical School	031 260 4224
Pietermaritzburg	033 260 5153

WEBSITE:

<http://www.finance.ukzn.ac.za>

TELEPHONE:

031 260 7111

FEE ENQUIRY AND CASHIERS OFFICE

HOURS:

Monday to Friday 8H30 – 15H30

STUDENT SELF HELP SERVICE:

sc.ukzn.ac.za

1. FEES CLEARANCE

1.1 OUTSTANDING FEES

Returning students must ensure that all outstanding fees are paid in full prior to registration. Fees for the 2019 registration must be paid in full as follows:

30 April 2019 - 60% of outstanding fees (annual registration) or 100% of fees if registered for semester 1 only;

31 August 2019 – Total balance outstanding;

Failing which, examination results may be withheld and registration for the 2nd semester may be withdrawn. Interest at the prevailing rates will apply.

1.2 REGISTRATION APPEALS COMMITTEE

Students who are not able to meet any of the above, may, only as a last resort, apply to the 'Registrations Appeals Committee' (RAC) for payment arrangements. Applications are on-line and University notices are sent out during the year informing students of start and closing dates. Students defaulting on any of the arrangements/undertakings may be de-registered and/or refused semester 2 registration.

1.3 SPONSORSHIPS, SCHOLARSHIPS, BURSARIES AND LOAN

1.3.1 IMPORTANT CONDITIONS

- 1.3.1.1 Tuition and residence fees are a first charge on any scholarship, bursary or loan granted by the University or paid to the University, for the benefit of students. Students may withdraw surplus funds, by application, provided payment has been made to the University by the sponsor and WRITTEN authorization from the sponsor has been supplied.
- 1.3.1.2 Refunds will NOT be processed on debit fee balances.
- 1.3.1.3 Funds for other purposes, e.g. text books or living expenses, may be withdrawn in two installments (paid only into the student bank accounts) provided that the funds have been credited to the fee accounts. Refunds will commence in the first week of March.
- 1.3.1.4 A valid student identity card must be produced for enquiries, cash withdrawals and other services at the Student Fees or Cashier's Office.

1.4 NSFAS FUNDED STUDENTS:

Students who have been approved for NSFAS funding will be cleared for registration once the University receives a list of approved students from NSFAS. Only NSFAS approved students who do not have outstanding fees for the previous year will be cleared for registration.

1.5 EXTERNAL BURSARIES AND SCHOLARSHIP STUDENTS

1.5.1

An award letter addressed to the University should be obtained from each sponsor on an official letterhead and company stamp with the relevant signature, confirming the details of the award (i.e. tuition, books, meals, etc.) and the amount of funding, clearly indicating that the funds will be paid TO THE UNIVERSITY (NOT THE STUDENT). This must be submitted to the Student Funding Offices at least three (3) days prior to Registration for early financial clearance.

1.5.2

The University of KwaZulu-Natal scholarships are made up of Undergraduate & Postgraduate Scholarships based on academic merit. Automated financial clearance for registration are granted for this category of funding, provided there are no outstanding fees from prior years.

1.6 BANK LOANS AND PRIVATELY SPONSORED STUDENTS

Bank and sponsorship letters, addressed to the University confirming the amount of the loan/funds which have been granted, clearly indicating that payment will be made TO THE UNIVERSITY (NOT THE STUDENT), should be submitted to the Student Fees Office at least three (3) days prior to Registration for early financial clearance. Where the bank makes payment of the loan directly to the student, financial clearance will not be granted until the required registration deposit for the said year has been paid into the fee account prior to Registration.

2. PAYMENT OF TUITION & RESIDENCE FEES

2.1 PAYMENT PRIOR TO REGISTRATION

Please note that the University does not accept cash deposits greater than R500 on campus. Students need to make use of payment methods listed below. Ample waiting period must be allowed for fee clearance depending on the payment method chosen. The below apply to the Registration period ONLY.

1. Direct deposit – overnight clearance
2. EFT – up to five (5) working days
3. Foreign payment – 2 weeks

2.2 METHOD OF PAYMENT

Payment can be made as follows;

2.2.1 University Bank details for Self-funded Students **(NOT FOR SPONSOR DEPOSITS)**

2.2.2 Electronic Funds Transfer (EFT) Internet payments **(FOR SELF FUNDED STUDENTS)**

Bank	:	Standard Bank
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053081072
Reference	:	Student Number ONLY

2.2.3 University Bank details for Sponsor Deposits (**NOT FOR SELF-FUNDED STUDENTS**)

Bank	:	Standard Bank - Main Account
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053080998
Reference	:	SFC - Name of the Organization/Sponsor
Fax proof of deposit	:	031-260 7735
& contact details	:	031-260 2673

Students must write their student numbers clearly on the deposit slip. A copy of a deposit must be emailed to westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za, medschfees@ukzn.ac.za, or dropped off at the Student Fees office on your campus. An **original** bank stamped deposit slip must be produced in the case of a query.

2.2.4 Payment via the Internet should be made at least five (5) days prior to registration and the student number must be quoted as the "Beneficiary" reference.

2.3 PAYMENT AT THE UNIVERSITY CASHIERS

The University accepts debit cards, credits cards (except American Express and Diners Club cards), cash (up to a maximum of R500) and bank guaranteed cheques.

The student number and contact details MUST be noted on the back of all cheques.

2.4 DEBIT ORDER FACILITY

Students and parents can use the debit order system whereby the balance (with exception of the initial deposit) can be paid in eight equal instalments from 1 March to 1 October. The debit order application forms are obtainable from the Student Fees offices on all campuses. Completed forms must be returned to the Student Fees office on your relevant campus no later than the close of registration. This method of payment has the advantage of improving students/ parent's cash flow situation. The debit order application form lists the conditions governing the facility and all applicants should note that any breach of the condition will result in the full balance of fees becoming due and payable immediately, without further notice.

2.5 PAYMENT-NSFAS FUNDING; SCHOLARSHIPS AND BURSARIES

It is the responsibility of the student to check that their academic registration is correct and to also regularly monitor their fee balance and ensure that their funding is processed before each semester results are released.

The Postgraduate Tuition Fee Remission and NSFAS Funding must be paid in the relevant academic year. Processing late awards and retrospective payments in the New Year cannot be considered due to budgets and accounting procedures that are finalized by the year end.

3. FEE BALANCE ENQUIRY

1. Students may receive their fee balances via SMS by sending the following SMS text to the number 34763. Type in: Kzn 99999999 b (i.e. the letters Kzn, followed by a space, followed by their student number, followed by a space, followed by the letter b).
2. Email: westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, medschfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za with your student number followed by the words: FEE STAT in the subject box, e.g. 213580812 FEE STAT
4. Fees Statements are available on-line. Steps to retrieve it are as follows:
 - Go to <https://sc.ukzn.ac.za>
 - Log onto Student Central.
 - Click on the ADMINISTRATION tab and choose Student I-Enabler.
 - Click on Student Enquiry (Tab to the left).
 - Click on Summarize Statement of Account.
 - Your fee balance will appear. Click on FEE to get your full statement.

4. ACADEMIC FEES

Fees are charged per module on a semester basis. Tuition fees include laboratory fees, examination fees (excluding supplementary examination fees), library subscriptions, student facilities and personal accident insurance. Charges relating to the provision of additional material, e.g. supplementary/lecture notes, field trips, copyright fees, where applicable, will be raised separately, depending on the particular modules for which students are registered. Prescribed text books are explicitly excluded from the definition of tuition fees. Details of the charges for each module, as well as supplementary charges, may be obtained from the offices of the various Colleges, Student Fees and Student Academic Administration.

Copyright charges are levied per semester on students that are pursuing an Undergraduate degree, Honors degree and Postgraduate diplomas.

Student Levy is payable by all registered students.

IMPORTANT: PLEASE NOTE

The fees listed are for guideline purposes only. They indicate the approximate amounts payable by students who are registered for the normal academic load for a full year on a full-time basis. The actual fees payable by a student will depend on the specific modules for which the student has registered during the year.

In the event of a material error or omission, the full fees as calculated by the University becomes payable. (Also see point 3 of Important Terms and Conditions)

College of Health Sciences	Approximate
	Annual Fees(R)
1. Bachelor Degree	
B Communication Pathology : Audiology	40260
B Comm. Pathology : Speech Language Pathology	40260
B Dental Therapy	41390
B Medical Science : Anatomy	41600
B Medical Science : Physiology	41070
B Occupational Therapy	49500
B Optometry	46230
B Pharmacy	39490
B Physiotherapy	50550
B Sport Science	38020
B Nursing	40260
B Nursing (Advance Practice)	55920
B Medicine & B Surgery	48970
2. Honours	
Medical Science in Anatomy	25590
Medical Science in Medical Biochemistry	31910
Medical Science in Medical Microbiology	35910
Medical Science in Physiology	39490
Nursing	34860
Sports Science	32330

3. Masters	
3.1 Thesis/Dissertation	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050
3.2 Coursework and Dissertation	
Masters Medicine/Medical Science	41880
Masters of Hand Therapy	42120
Masters of Health Science	76000
Masters of Medicine-Public Health	61020
Masters of Medicine-Occupational Medicine	46590
Masters of Medical science-Medical informatics	30290
Masters of Medical Science	34280
Masters of Nursing	49940
Masters of Pharmacy	76010
Masters of public health	33500
Masters of Philosophy in Group Therapy	41960
4. Doctorates	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050

College of Law and Management	Approximate Annual Fees(R)
1. Bachelor Degree	
B Laws	39760
B Laws (Part-time)	30730
B Admin	49490
B Business Administration	38020
B Business Science	43540
B Com	38520
B Com Accounting	46060
Human Resource Management	40220
Public Administration	36180
2. Honours	
Commerce (Accounting) - Contact	36860
Business Information Systems	32640
Commerce (Other)	31130
Information Technology	31590
3. Masters	
3.1 Thesis/Dissertation	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050
3.2 Coursework and Dissertation	
Masters in Law	27700
MCom Leadership Studies	26400
Masters of Business Administration - (MBA)	73700
Masters of Commerce (Maritime Studies)	44300
Masters in Commerce (Accounting, Economics, Taxation, LLM Taxation, IT)	32700
4. Doctorates	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050

College of Science and Engineering

Approximate

Annual Fees(R)

2. Bachelor Degree

B Sc Eng: Agricultural	46460
B Sc Eng: Chemical	46730
B Sc Eng: Civil	46560
B Sc Eng: Computer	47000
B Sc Eng: Electrical	47000
B Sc Eng: Electronic	47000
B Sc Eng: Mechanical	47000
B Sc Land Surveying	48800
B Sc Property Development	43090
B Sc of Agriculture in Agricultural Extension & Rur Res Mgt	32120
B Sc in Agriculture (Agribusiness)	43650
B Sc in Agriculture (Agricultural Economics)	41600
B Agricultural Management	34650
B Agriculture	42340
B Sc Agriculture - Agricultural Plant Sciences	42340
B Sc in Agriculture - Animal and Poultry Science	42340
B Sc in Agriculture-Plant Pathology	42340
B Sc in Agriculture - Soil Science	42340
B Sc Stream Life and Earth Sciences Stream (LES)	47700
B Sc Mathematics Stream	40020
B Sc Applied Chemistry	41070
B Sc Applied Physics	40020
B Sc Biological Sciences	37910
B Sc Chemistry and Chemical Technology	42340
B Sc Computer Science & Information Technology	42020
B Sc Crop & Horticultural Science	42340
B Sc Dietetics	40020
B Sc Environmental Science	42340
B Sc Geological Sciences	40020
B Sc Industrial and Applied Biotechnology	42500
B Sc Marine Biology	40020
B Sc 4 year Augmented Programme	36860

Bsc Environmental Earth Science	48440
BSM Bachelor of Science	41600
Engineering Access Programme	23580
2. Honours	
Social Science	34230
Agriculture	31590
BScHons in Prop Dev(Quant Surveying)	34750
BScHons Prop Dev(CM)	34750
BScHons Biochemistry	34120
BScHons Microbiology	34120
BScHons Plant Pathology	36650
3. Masters	
3.1 Thesis/Dissertation	
Year 1	32310
Continuing Years	16160
Subsequent Year	4740
4. Doctorates	
Year 1	32310
Continuing Years	16160
Subsequent Year	4740

College of Humanities

Approximate

Annual Fees(R)

3. Bachelor Degree

B Ed	38970
B A Cultural & Heritage Tourism	43490
B A Cognitive Science	53110
B Soc Sc Extended Programme	35700
B Theology	41810
B A International Studies	44650
B A Music	46340
B A Music & Drama Performance	46340
B A Philosophy, Politics & Law	46440
B Soc Sc Housing	46340
B A Visual Art	41070
B Soc Sc(General Studies)	44230
B Soc Sc Pol, Phil & Economics	31590
B Soc Sc Geography & Environmental Management	46570
B Soc Sc Government, Business & Ethics	53710
B Soc Sc Management & Communication Studies	39910
B Architectural Studies	49400
B Music	46550
B Social Work	47810

2. Honours

Social Science	37910
Theology	27380
Criminology	27380
Community and Development Studies	27380
BEducation	29490
Bed(EdLdshpMngt)	29490

3. Masters	
3.1 Thesis/Dissertation	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050
3.2 Coursework and Dissertation	
Masters in Arts	27700
Masters in Education	27700
Masters in Social Science	27700
Masters in Theology	27700
Masters in Architecture	Contact College
Masters in Music	27700
4. Doctorates	
Year 1	29570
Continuing Years	14790
Subsequent Year	4050

Full time Research Masters and Research Doctoral Studies

Students undertaking full-time Research Masters studies or Research Doctoral studies are exempt from paying tuition fees. Masters students qualify for two full time semesters and Doctoral students for six full time semesters.

The student will apply to study at UKZN via the College office for either a Masters degree or Doctoral degree. On the HDMS the student will be prompted to choose whether to apply for fee remission or not. Should the student choose to apply for fee remission, the system will allow the student to access the fee remission form online. All the details relating to fee remission will be available on this online system. If the student is eligible for fee remission the system will automatically give financial clearance for registration, provided there are no outstanding fees from prior years, and the tuition fees will automatically be paid into the students fee account. Should the student not be eligible the HDMS system will advise the student of his/her ineligibility. Students who do not complete their masters research studies within the stipulated 12 months or research doctoral studies within 36 months and who are eligible to continue will be charged according to the schedule below:

Continuing Fees Schedule (Research Students)			
	Doctorate	Masters	Masters
Group 1	Human Sciences, Law, Management Studies, Nursing, Social Science	Accountancy, Art, Commerce, education, Fine Arts, information Studies, Law, Music, Nursing, Social Science, Theology, Psychology and Social Work	Approx.R14790per year or R7400 per semester
Group 2	Agriculture, Architecture, Geography, Engineering, Medicine, Science, Dev Studies, Health Sciences.	Agriculture, Architecture, Construction Mngt, Dev Studies, Engineering, Geography, Land Surveying, Science, Urban and regional Planning, Health Sciences.	Approx. R14790 per year or R7400 per semester

Continuing Fees for students that fall under the new Remission Policy (2015): Kindly refer to point 5 of the Conditions of Remission on the next page.

NOTE: the above fees cover tuition fees only and do not include accommodation, food, transport or any other expenses.

The Executive Management Committee has approved the following capped maximum student award values.

Undergraduate Degrees; Honours; PG Diplomas	R110 000
Masters	R165 000
Doctoral	R255 000
Post Doc	R350 000

These capped maximum values will apply for the 2018/2019 period and may be reviewed annually or bi-annually.

Conditions of the Post Graduate Tuition Fee Remission

1. The Fee Remission is ONLY available to students registered Full-Time and undertaking a Masters by Research or Doctoral degree.
2. During the Fee Remission period no tuition fees are payable by the student. Notwithstanding any fee remission granted in respect of tuition fees, the student will be liable for any levies and ad hoc charges on the fee account. These charges may include for example, lecture notes; DALRO copyright fee; co-curricular levy.
3. A continuation fee is payable by the student as set out in the continuing fees schedule for Full-Time students (Masters by Research or Doctoral) if the student does not complete their studies within the fee remission period. Full-time continuing fees are payable even if the student change their registration from full-time to Part-time, except for clause 2.7 below.
4. If the student drops out, de-register, is excluded for any reason whatsoever or fail to register before the final date for registration in any subsequent academic year/ semester, the student will be liable to immediately repay the University the full amount of the fee remission received to date and any scholarship; bursaries or grant received from the University Main Fund.
5. The student will not be permitted to register or remain a registered student if he/she defaults on payment of any funds due to the University including any charges for interest, collection commission or other charges which may be applicable.
6. If the student initially register as a Full-time student and subsequently change their registration to part-time within the first semester/ first 6 months of date of registration, the fee remission will be forfeited. The student will then be charged the part-time tuition fee as per the student fees schedule for part time (Masters

by Research or Doctoral) for the first & subsequent years of study. You will be liable to immediately repay the University the full amount of the fee remission received to date subject to clause 2.4. above.

7. If the student initially registered as a Full-time student and subsequently change their registration to part-time in the second semester/ second 6 months since date of registration, in the 2nd or subsequent years of study, the student will be charged continuation tuition fee as per the continuation fees schedule for full-time students. Student will be liable to pay the entire amount of the fee remission received to date subject to clause 2.4. above.
8. If the student initially register as a Part-time student and subsequently change the registration to that of a full-time student, the student will not be eligible for the fee remission.
9. The student and dependents will not qualify for the Tuition fee remission if the student and dependents are in receipt of a staff fee remission or eligible to receive a staff fee remission.
10. If the student is found guilty of any misconduct or offence during the course of their studies, the fee remission, any scholarships and/or grants awarded to the student from the University may be withdrawn.
11. The above fee remission conditions apply to all students who receive fee remission from the University. The student is liable for the fees as outlined above.

DIPLOMAS AND CERTIFICATES

College of Health Sciences

Post graduate diploma in occupational health	31850
Post graduate diploma in public health	33663
Post graduate diploma in family medicine	31850
Post graduate diploma in eHealth	31940
Postgraduate diploma in Clinical HIV/AIDS	24300

College of Law & Management studies

Postgraduate diploma in accounting (PMB & West)	30980
Postgraduate diploma in business management (Westville)	28480
Postgraduate diploma in Entrepreneurship (Westville)	28480
Postgraduate diploma in finance, banking, and investment management	38670
Postgraduate diploma in Financial planning	38670
Postgraduate diploma in forensic investigation and criminal justice (Howard College)	31590
Postgraduate diploma in human resource management(PMB & Westville)	33840
Postgraduate diploma in industrial relation (Howard College)	32860
Postgraduate diploma in leadership (Westville)	35500
Postgraduate diploma in local economic development	38670

Postgraduate diploma in management	38670
Postgraduate diploma in maritime studies(Howard College)	28480
Post graduate diploma in marketing & supply chain management (PMB & West)	38670
College of Humanities	
Postgraduate diploma in community development(Howard college)	29210
Postgraduate diploma in child protection in emergencies.	41290
Postgraduate diploma in Fine arts(PMB)	28370
Postgraduate diploma in higher education	29890
Postgraduate diploma in information studies(PMB)	28840
Post graduate diploma in museology(PMB)	28610
Postgraduate diploma in records and archival management(PMB)	28850
Postgraduate diploma in psychological counselling(PMB)	25080
College of Agriculture, Engineering and Sciences	
Postgraduate diploma in community nutrition	39090
Postgraduate diploma in dietetics	46560
Postgraduate diploma in food security	21350

5. MISCELLANEOUS FEES

DISCRPTION	R
Re-mark fees	450
Academic Record / Credit Certificate	70
Application Fee (non-refundable)	200
Application Fee (SADC Countries)	470
Change of Mind	150
Car Parking Disc	250
Copyright/DARLO Charges (per semester)	82
Degree Status Fee	74
External Examinations	1830
Extended DP	1950
Exemption Fee per module	160
Late Application fee (non-refundable)	400
Application fee(outside Africa)	\$146
Laboratory Fees (External Students) per semester	1720
Unpaid cheques and electronic rejections returned by the Bank	220
Monthly Electronic Payment Fee (Installment Facility)	11
Replacement/Duplicate Degree/Diploma certificate	270
Replacement of Student Identity Card	25
Supplementary and Special Exams per module	620
Statement of degree completion	70
Student Levy	250
Syllabuses/ Transcript supplement	380

6. RESIDENCE FEES

Details	Period		Number of days in Residence	Normal Room	Large Room
	Date of Arrival	Date of Departure		R 104,08 per day R	R 114,81 per day R
All Degrees (except Medical School degrees)					
All Degrees			286	29 766,88	32 835,66
	28-Jan-19	to 16-Jun-19	139	14 467,12	15 958,59
	06-Jul-19	to 30-Nov-19	147	15 299,76	16 877,07

Medical School degrees

Details	Period		Number of days in Residence	Normal Room	Large Room
	Date of Arrival	Date of Departure		R 104,08 per day R	R 114,81 per day R
First Years			286	29 766,88	32 835,66
	26-Jan-19	to 14-Jun-19	139	14 467,12	15 958,59
	06-Jul-19	to 30-Nov-19	147	15 299,76	16 877,07
Second Years			302	31 432,16	34 672,62
	10-Jan-19	to 14-Jun-19	155	16 132,40	17 795,55
	06-Jul-19	to 30-Nov-19	147	15 299,76	16 877,07
Third Years			302	31 432,16	34 672,62
	10-Jan-19	to 14-Jun-19	155	16 132,40	17 795,55
	06-Jul-19	to 30-Nov-19	147	15 299,76	16 877,07
Fourth Years			322	33 513,76	36 968,82
	09-Jan-19	to 21-Jun-19	163	16 965,04	18 714,03
	24-Jun-19	to 30-Nov-19	159	16 548,72	18 254,79
Fifth Years			313	32 577,04	35 935,53
	09-Jan-19	to 10-Jun-19	152	15 820,16	17 451,12
	22-Jun-19	to 30-Nov-19	161	16 756,88	18 484,41
Sixth Years			326	33 930,08	37 428,06
	06-Jan-19	to 20-Jun-19	165	17 173,20	18 943,65
	22-Jun-19	to 30-Nov-19	161	16 756,88	18 484,41
Annual Rate	01-Jan-19	- 31-Dec-19	365	35,405	38690.00

7. WITHDRAWAL FROM THE UNIVERSITY

- 7.1 The University is not obliged to grant any refund of fees to students who withdraw from the University. Any refund may, however, be granted at the University's sole discretion, provided the relevant college office is notified in writing on the **OFFICIAL WITHDRAWAL FORM**. **Students who withdraw from University without completing a withdrawal form will remain liable for the payment of fees due for the entire semester of study.**

Students wishing to change their curricula (modules or degree/diploma) must complete the applicable **Change of Curriculum forms**, by relevant due dates.

- 7.2 In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Manager: Student Accommodation and Residence.
- 7.3 Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.

8. IMPORTANT DATES

01 March 2019	Final date for registration;
19 July 2019	Final date for 2nd semester registration; Curriculum changes
29 March 2019	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 1)
13 September 2019	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 2)
30 April 2019	60% of outstanding fee or 100% of fees if registered for one semester
31 August 2019	Due date for payment of ALL Fees

Module cancellation after the relevant due dates, student will be liable for fees, see table below:

Date	Year Long Modules	1st Semester Modules	2nd Semester Modules
01 Jan 2019 - 01 Mar 2019	0%	0%	-
02 Mar 2019 - 11 Mar 2019	-	25%	-
02 Mar 2019 – 05 Apr 2019	25%	-	-
12 Mar 2019 - 21 Mar 2019	-	50%	-
22 Mar 2019- 31 Mar 2019	-	75%	-
06 Apr 2019 - 31 May 2019	45%	-	-
01 Apr 2019 - 31 Dec 2019	-	100%	-
01 Jan 2019 - 19 Jul 2019	-	-	0%
01 Jun 2019 – 29 Jul 2019	55%	100%	-
20 Jul 2019 - 11 Aug 2019	-	100%	25%
30 Jul 2019 – 13 Sep 2019	75%	100%	-
12 Aug 2019 - 01 Sep 2019	-	100%	50%
02 Sep 2019 - 13 Sep 2019	-	100%	75%
14 Sep 2019 - 31 Dec 2019	100%	100%	100%

9. GUIDELINE FOR SPONSORS

1. The Guidelines for subsistence including Living and Meal Allowances for the KwaZulu-Natal area is **R27 500** per annum
2. NB: Please note that Medical and Health Science students at hospitals, clinics and Student Teachers on teaching practice will have an additional cost estimated at **R6600** per annum.
3. Suggested Book Allowances dependent on the College and the level of study will range from **R9100 to R11000** per annum.
4. Suggested Laptop Allowance **R6500** per annum.
5. Note for Sponsors: Allowances i.e. books; meals; etc., should be paid directly to students' Personal Bank Account or sponsors could enter into an agreement with Edu-Loan (www.eduloan.co.za ; info@eduloan.co.za) or Debt Tracker (roy@debtttracker.co.za), who are approved service providers to administer bursars allowances on behalf of sponsors.

11. INTERNATIONAL STUDENTS

An international student is defined as a student who is not a national of the Republic of South Africa and consequently requires a permit to enroll at a South African University. This definition includes SADC* students. The fees quoted in this booklet are costs for the 2019 academic year. When budgeting for the year students should consider all other fees that they are likely to incur.

Students from SADC countries pay local tuition fees plus a levy of R3400 (R1700 per semester)

***SADC member countries are Angola, Botswana, and the Democratic Republic of Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe. For purposes of this clause the SA Government also treats Rwanda as a SADC country.**

11.1 APPLICATION FEE

Your Application Form must be accompanied by proof of payment of the Application Fee which is non-refundable. The fee must be made payable to the University of KwaZulu-Natal by electronic transfer as follows:

Method of payment:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAJJ
Reference:	F001 11402 with applicant's full name.

Please state your name and surname clearly on the deposit slip and attach proof of payment on the Application Form.

Application fee:

All students from SADC and other African countries pay: R470
All students from outside of Africa: U\$146

Payment due dates

Undergraduate:

- The deadlines for receipt of the Application Form with the application fee for first semester (February to June) of 2019 academic year are as follows:
- Health Sciences, Science and Engineering, Nursing and Architecture must be submitted by 30 September, in the year prior to study.
- Law, Management Studies, Education and Humanities (excluding Architecture) must be submitted by 31 October, in the year prior to study.

For the second semester (Aug to November) of 2019 academic year:

- Applications must be submitted by 30 April 2019.

Postgraduate:

Applications for most Honours and postgraduate diplomas and Masters (Coursework) close on the 30 November in the year prior to study. As applications dates for postgraduate programs may vary, prospective students need to contact the academic program coordinator directly for information.

11.2 TUITION AND RESIDENCE FEES

Payment due dates

Tuition and residence fees (see section 3 and 4 below for amounts required) are payable **in full prior to registration.** In order to minimise delays, which may arise during registration, students are urged to make payments to reach the University prior to **Registration in 2019.**

Method of payment:

When making payment to the University, the safest and speediest way to do so is by electronic transfer. It is possible to transfer funds directly from your bank to the University's account as follows:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAJJ
Reference:	Student number

To ensure that the payment is credited correctly, it is essential that the student's name (in block letters) and the correct student number are quoted on the SWIFT transfer documents and that a bank-stamped copy of it is faxed without delay to Student Fees Division at +27 31 2603099 (Howard College), +27 31 2607641 (Westville Campus) and +27 33 2605153 (PMB Campus).

11.3 TUITION FEES PAYABLE

11.3.1 Undergraduate Students

SADC students pay **local Fees plus R3 400 levy (levy is R1 700 per semester)**

Students from within Africa but outside SADC and from the rest of the world pay US \$ 13 790, 00 per annum. US \$ 6 895, 00 per semester (first or second) inclusive of the international levy, where registration is required for one semester only to complete a qualification.

PLEASE NOTE THAT THE US\$13 790, 00 PER ANNUM COVERS TUITION ONLY.

- SADC-Students should consult the Student Fees Guide for 2019 to establish the local fees payable by them.

11.3.2 Postgraduate Students Coursework

All students enrolling for Postgraduate Diplomas, Honours or Coursework Masters degrees, except students from SADC and Non-SADC from within Africa (will pay the local fee plus the international levy), will pay a tuition fee of: -

- (i) Full-time (one year) - US \$13 790 per annum or;
- (ii) Part-time (two or more years) or one semester (first or second) US \$6 895, 00 per annum (subject to annual increases).

Students must produce a copy of the Wire transfer to the Fees officer on the day of registration.

These fees are inclusive of the international levy.

* Full time Research Masters and Research Doctoral Studies

Students undertaking full-time Research Masters studies or Research Doctoral studies are exempt from paying tuition fees. Full-time international students are required to pay an international levy of R1 700 per semester.

Students who do not complete their Research Master's studies within the stipulated 12 months or Research Doctoral studies within 36 months and who are eligible to continue will be charged a Continuing Fee. (Refer to local fees booklet).

11.3.3 Study Abroad Students

The tuition fee for international students from within Africa **outside of SADC and from the rest of the world taking one or more modules for non-degree purposes will be U\$1882 per 16 credit course/module per semester**, inclusive of the international levy. Where credits are halved or doubled fees will be adjusted accordingly (see table on page 9). SADC students pay a local fee per course/module plus a levy of R1 700 per semester.

a. International Affiliates

All visiting international students (other than post-doctoral students) who are not registering for any modules but wish to be affiliated to the University of KwaZulu-Natal whilst pursuing their own research, or are here in any other capacity, will pay U\$ 329 per month or part thereof up to a maximum of **U\$2 127 per semester / per six month period** (i.e. US\$355 is the minimum fee charged.) No application fee is payable.

OTHER EXPENSES

PROVISION MUST BE MADE FOR ALL OTHER NECESSARY EXPENSES AS SET OUT IN SECTIONS 4 TO 6 BELOW. THESE ARE ESTIMATES PROVIDED FOR BUDGETING PURPOSES. FEES QUOTED IN NOTES 4 TO 6 BELOW ARE IN SOUTH AFRICAN RANDB PER ANNUM. STUDENTS SHOULD TAKE INTO ACCOUNT ONLY THOSE COSTS WHICH ARE RELEVANT TO THEIR STUDIES AT THE UNIVERSITY.

11.4	University Residence Fees during Term Time	R per annum
	Accommodation Fees (<i>Dependent on room, campus allocation</i>)	38 690

11.5 On-campus vacation accommodation

Accommodation fees do not include residence fees during vacations.
Accommodation during vacation – contact Residence.
(Dependent on room allocated and the number of days in Residence)

11.6	Off-campus accommodation during-term time	R per annum
	Accommodation without meals	Contact Residence

NB: ALL TUITION AND RESIDENCE FEES ARE PAYABLE PRIOR TO REGISTRATION AT THE UNIVERSITY OF KWAZULU-NATAL.

Medical Health Cover

It is compulsory for you to obtain one of the UKZN recommended medical health covers which are **CompCare** and **Momentum Health**. You will be required to pay for the full calendar year, i.e. from 01 January to 31 December of that year or for 6 months if you will be spending one semester at the university.

Medical Health Cover is one of the requirements when applying for a study visa at the South African High Commission in your country. Please be advised that

without Medical Health Cover you will not be granted a study visa. It is thus advisable to make the necessary financial arrangements for the medical health cover prior to applying for a study visa.

The contact details for the medical schemes recommended by UKZN are as follows:

Name	Web address	Contact Email
CompCare Wellness	http://www.studentplan.co.za/	retabile.lucas@universal.co.za
Momentum Health	http://www.ingwehealth.co.za/	Antoinette.nell@momentum.co.za

For more information on Medical Aid please contact Absa Brokers

SANLAM BROKERS CONTACT DETAILS

Consultant Name	Contact Number	Contact Email
Geshal Chettiar	+27 (0) 76 062 3739	chettiar@sanlam.co.za
Debbie Pretorius	+27 (0) 31 566 8400	Debbie.pretorius@sanlam.co.za

<i>Paid before arrival/ prior to Registration</i>	RANDS (ZAR)
Medical Health Cover(compulsory)	
Momentum	R 4 660 per year
CompCare	R 4 840 per year

Estimated Incurred Expenses

	RANDS (ZAR)
<i>Paid before arrival/ prior to Registration</i>	
Medical Health (compulsory)	R 4 860p/yr
Momentum	R4 840p/yr
CompCare	
International levy (R 1 600per semester x 2)	R 3 200p/yr
<i>Students are advised to consider the following personal expenses during their stay in South Africa</i>	
Provision for meals	R30000p/yr
Cutlery and Crockery(once off)	R 1 080
Linen (i.e. sheets, duvet, pillows, towels)	R 1 300
Padlock	R 65
Personal expenses	R 11 000
Transport if living off campus	R 11 000
<i>Other expenses</i>	
Study permit renewal (incl. VFS Fee)	R 1 920

ADDITIONAL EXPENSES

Students must take into account the range of expenses, which they may have to meet, dependent on their particular course of study and needs, which may include:

Orientation

Text materials (issued by the University)

Field Trips

Books, stationery and equipment

Transport (off campus)

Sports clubs and societies (optional)

Pocket money

Incidental medical expenses

As a guideline, a total amount of at least R30 240 (South African Rands) should be allowed for a full year's study to cover the above.

USEFUL INFORMATION

Currency

The currency in South Africa is the Rand. Bank notes currently available are R100, R50, R20 and R10. Coins are R5, R2, R1, 50c, 20c, 10c and 5c. There is no restriction on the amount of foreign currency being brought into the country, as long as it is declared to the Customs/Excise official on arrival.

Whilst you will need some cash with you on arrival for travel costs to the University as well as general expenses during the first few weeks on campus, it is wise to bring most of your money in travelers cheques.

Monetary Values

Foreign money and travelers cheques, provided the currency is accepted in South Africa, may be converted into local currency at most banks and other authorised institutions such as Bureau de Changes, American Express, Thomas Cooke/Rennies, Travel Agencies, Airlines, etc. Some hotels and restaurants do accept travelers' cheques for payment of services and purchases.

Banking

We recommend that you provide a little more money than required and that you place it in a bank account until needed. (The bank will require you to produce your passport to open such an account.) This has the advantage of avoiding delays and extra costs, which can be incurred in the transfer of additional funds at a later stage.

Financial Aid

Regrettably, financial aid is not available to international students. International students are advised to make enquiries from their local Minister of Education or Scholarship Offices at universities in their country of origin

11.8 WITHDRAWAL FROM UNIVERSITY

The University is not obliged to grant a pro-rata refund of fees to students who withdraw from modules from the University. Such refund may however, be granted at the University's sole discretion, provided the Faculty Officer is notified in writing on the OFFICIAL WITHDRAWAL FORM. Students who withdraw from University without completing a withdrawal form will remain **liable for the payment of fees due for the entire semester of study**. Deadline dates for withdrawal are as follows:

- First semester - MUST give such written notice by not later than 29 March 2019.
- Second semester - MUST give such written notice by not later than 13 September 2019.

Students wishing to change curricula (modules or degree/diploma) must complete the applicable change of curriculum forms, which are available from all Faculty Offices. Faculty Offices will confirm the effective dates for all approved changes.

WITHDRAWAL FROM RESIDENCE

1. In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Director of Student Housing.
2. Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.
3. A student wishing to withdraw from **residence** at the end of the first semester must give notice, **IN WRITING**, to the Director of Student Housing by not later than **30 April 2019**. In the absence of such notice, the student will be required to pay one quarter of the annual residence fee in addition to the first semester fees. Students withdrawing from residence after the commencement of the second semester will not be granted any refund of Fees.

INTERNATIONAL FEE SCHEDULE

<u>SADC</u> (plus Rwanda)	<u>NON-SADC</u> <u>FROM AFRICA only</u>	<u>NON-SADC</u> <u>Outside Africa</u>
Student type – F	Student Type – K	Student Type - K
<u>Application Fee</u>	<u>Application Fee</u>	<u>Application Fee</u>
R470	R470	U\$146
<u>Undergrad Tuition fees</u>	<u>Undergrad tuition fees</u>	<u>Undergrad tuition fees</u>
Local Fees+ International Levy (R1700 per semester)	US\$ 13 790 (inclusive of levy) Study material not inclusive	U\$ 13 790 (inclusive of levy) Study material not inclusive
<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>
Honours & Masters (Coursework & Dissertation) Local Fees + International Levy (R1700 per semester)	Honours & Masters (Coursework & Dissertation) Local fees + International Levy (R1700 per semester)	Honours & Masters (Coursework & Dissertation) = US\$ 13 790, Full time US\$6895 Part time (inclusive of levy)
<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>
<u>1st year</u> – Local fees + International Levy (R1700 per semester)	<u>1st year</u> – Local fees + International Levy (R1700 per semester)	<u>1st year</u> – Local fees + International Levy (R1700 per semester)
<u>Subsequent years</u> – Local Fees only	<u>Subsequent years</u> – Local Fees only(No Levy)	<u>Subsequent years</u> – Local Fees only(No Levy)