



INFORMATION AND COMMUNICATION SERVICES DIVISION (ICS)

An invitation is hereby extended to Bidders for the Provision and Supply of Bulk Printing Services UKZN Wide for a four-year period. UKZN is one of the largest Universities in sub-Saharan Africa and is spread over five campuses with approximately 43000 students and 6500 staff members. As this is a large and complex environment, the potential Service Provider would be required to show evidence of their experience, ability and capacity to deliver a comprehensive Bulk Printing Solution. The UKZN environment contains 4 Bulk Printing Rooms situated at Edgewood, Pietermaritzburg, Howard College and Westville campuses. Only qualified service providers who meet all statutory requirements will be eligible to submit offers:

Bid No.	Bid Description	Document Fee	Price and BBBEE	Compulsory Briefing Session
UKZN 01/16	Request for Bids for the Provision and Supply of Bulk Printing Services UKZN Wide - Using Four Multi-Copy Print Rooms	R1000.00	90/10	Friday, 2 September 2016 at the Council Chambers, Westville Campus from 09h30

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-Based Black Economic Empowerment (BBBEE).

For Technical enquiries, contact the Project Manager, Mr Arthur Baijnath, email: baijnatha@ukzn.ac.za / tel. 033 260 5049 and for Procurement enquires, please contact Ms Smangele Nkambule, email: nkambules@ukzn.ac.za / tel. 031 260 3299.

The compulsory bid returnables will be set out in the bid document.

All bid documents (available in English only) are obtainable from **10h00 on Tuesday, 23 August 2016 to Friday, 2 September 2016 until 15h00**, from the University of KwaZulu-Natal, Westville Campus, Room 11-017, 11th Floor, Block L, Procurement Office, University Road, upon proof of payment of a **non-refundable fee of R1000.00 per document**, into the following bank account:

Bank: Standard Bank **Branch:** Westville **Branch Code:** 045426 **Account Name** UKZN Main Account
Account No: 053080998 **Reference:** UKZN01/16

Sealed bids, endorsed on the envelope with **the applicable Bid No., the project name, closing date and time**, must be deposited in the bid box situated on the 10th Floor, Block L, Westville Campus.

Closing date for submission of bids: 20 September 2016 at 12h00

No facsimile, late or electronic bids will be accepted.

The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 180 days after the closing date of the tender, please consider your tender unsuccessful.

INSPIRING GREATNESS