An invitation is hereby extended to registered companies for the supply of a Total Printing Solution for UKZN, specifically in the areas of Bulk, Student, Libraries and Departmental Printing. UKZN intends to consolidate printing operations across all campuses as one unified solution on a cost per copy basis for a four-year period.

UKZN is one of the largest Universities in sub-Saharan Africa and is spread over five campuses with approximately 43000 students and 6500 staff members. As this is a large and complex environment, the potential Service Provider would be required to show evidence of their experience, ability and capacity to deliver a comprehensive print solution. The UKZN environment contains 4 Bulk Printing Rooms and is in excess of 750 Multi-Function Devices (MFDs). Only qualified service providers who meet all statutory requirements will be eligible to submit offers.

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-Based Black Economic Empowerment (BBBEE).

COMPULSORY site inspection/briefing meeting to be held on Tuesday, 13 January 2015 at the Senate Chamber, Admin Building (Westville Campus) from 09h30 to 12h30. The compulsory site inspection/briefing meeting certificate must be presented at the briefing meeting and signed by the Agent/Client. The specifications of the bid returnables as well as site inspection details are set out in the bid document. Bid documents (available in English) are obtainable from the University of KwaZulu-Natal, Procurement Office, 11th Floor, Block L, Westville Campus, University Road, from 17 December 2014 to 23 December 2014 and from 2 January 2015 to 9 January 2015 (no bid documents will be available after 9 January 2015) upon proof of payment of a non-refundable fee of R1000.00 per document into the following bank account:

Bank: Standard Bank
Branch: Westville
Branch Code: 045426
Account Name: UKZN Main
Account No: 053080998
Reference: UKZN 0126.

The tenderers are advised of the following evaluation procedure and criteria:

<table>
<thead>
<tr>
<th>Phase 1</th>
<th>Quality and Functionality</th>
<th>100 points</th>
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<tbody>
<tr>
<td>Phase 2</td>
<td>Price: Lowest most responsive and responsible price offer</td>
<td>90 points</td>
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<tr>
<td></td>
<td>Broad-Based Black Economic Empowerment: Points will be allocated as per BBBEE scorecard</td>
<td>10 points</td>
</tr>
</tbody>
</table>

Tenderers must score a minimum of 80 points in the Phase 1 Evaluation Stage to be considered for the Phase 2 Evaluation Stage. Tenderers that do not achieve the minimum points will be disqualified and not considered for Phase 2. Financial offers will not be announced at the tender opening on 20 February 2015 at 12h15 on the 10th Floor, Block L, as price is not the main evaluation determinant.

Sealed bids, endorsed on the envelope with the Bid Number, Project Name and closing date and time must be deposited in the bid box, 10th Floor, L Block, Westville Campus together with the original, 1 hard copy and one electronic copy (on a compact disk) in PDF format.

Closing date is Friday, 20 February 2015 at 12h00

No facsimile, late or electronic bids will be accepted.

The University does not bind itself to accept the lowest bid and reserves the right to accept in whole or part of any bid.

Tender Enquiries:
Ms Nomzamo Kubheka, Procurement Manager, tel. 031 260 8878.
Technical Enquiries:
Mr Arthur Baijnath, Project Manager: Printing, tel. 033 260 5049.

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